

PLANNING BOARD MEETING
Tuesday April 5, 2011
Stow Town Building

1.	7:00	Call to Order
2.	7:01	Review Correspondence and Minutes
3.	7:10	Public Input
4.	7:20	Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
5.	7:25	Coordinator's Report

Appointments

6.	7:30	Steve Dungan <ul style="list-style-type: none"> • Planning Board Responsibilities
7.	7:45	Pedestrian Walkway Planning Committee <ul style="list-style-type: none"> • Update on Walkway Plans • Budget for bid package and inspections

Discussion/Action Items

8.		Highway Request for Sidewalk Funds for Sudbury Road
9.		Bose Corporation <ul style="list-style-type: none"> • Clarification to Decision Modification
10.		Stow Community Park <ul style="list-style-type: none"> • Review and Approve Draft Decision
11.		Highgrove Estates <ul style="list-style-type: none"> • Review and Approve Draft Decision
12.		Crow Island <ul style="list-style-type: none"> • Proposal for Canoe and Kayak rentals
13.	10 P.M.	Adjournment

CORRESPONDENCE

03/13/11 Emails RE: Sidewalks
03/13/11 Email from Jon Witten RE: Stow vs. Eldamar Development
03/14/11 Letter from Rich Presti
03/15/11 Application for Clearance Prior to Issuance of a Building Permit Lot 32 (71 Dunster Dr.)
03/16/11 Application for Clearance Prior to Issuance of a Building Permit 128 Great Road
03/21/11 Answer of the Defendant to the Complaint filed by Star Tower
03/22/11 Memo from Karen Kelleher to Steve Jelinek, Capital Planning Committee
03/28/11 APA Member cost change

TOWN BOARDS AND COMMITTEES

03/16/11 Conservation Commission, Certificate of Compliance 25 Hale Road
03/18/11 Conservation Commission, Determination of Applicability 380 Great Road
03/18/11 Board of Health, Rabies Clinic April 7, 2011 88 South Acton Road

AREA TOWN BOARDS

03/14/11 Acton, Board of Selectmen Public Hearing Notice Use Special Permit
03/14/11 Acton, Board of Selectmen Public Hearing Notice Site Plan Special Permit 310B School St.
03/16/11 Boxborough, ZBA Public Hearing Notice 185 Tokatawan Spring Lane
03/16/11 Bolton, Planning Board and Energy Committee Public Hearing Notice Stretch Energy Code Bylaw
03/16/11 Bolton, Planning Board Public Hearing Notice Amendments to Zoning Bylaws: Floodplain, Design Review Criteria, Sign Regulations, Special Permits for Zoning Use, Design Review Guidelines
03/18/11 Acton, Planning Board Public Hearing Notice 930 Main Street
03/18/11 Acton, Planning Board Notice of Decision 408 Massachusetts Ave.
03/22/11 Sudbury, Planning Board Public Hearing Notice Amending Wireless Services Overlay District
03/22/11 Sudbury, ZBA Notice of Public Hearing

Posted: April 1, 2011

03/25/11 Acton, ZBA Notice of Public Hearing 191 Nagog Hill Road
03/25/11 Acton, ZBA Notice of Public Hearing 191 Nagog Hill Road
03/28/11 Sudbury, ZBA Notice of Decision(s)8

PUBLICATIONS

"We can make Places in Acton Better with Sidewalks, Here's How" (Received in email from Bruce Fletcher)

03/14/11 APA Zoning Practice, Practice Design Guidelines
03/16/11 Nashua River Watershed Association
03/18/11 TransReport
03/28/11 The Beacon April 2011
03/29/11 Arc User Spring 2011

LOOKING AHEAD

04/12/11 Planning Board Meeting
04/26/11 Planning Board Meeting
05/2/11 Annual Town Meeting
05/10/11 Annual Town Elections

<i>Task</i>	<i>Priority</i>	<u><i>Long</i></u> <u><i>Median</i></u> <u><i>ShortTerm</i></u>	<u><i>Timeline</i></u> <u><i>to begin</i></u>	<u><i>PB</i></u> <u><i>Member(s)</i></u>
Zoning Compliance • Establish Standard Process	H	S	Complete Process Established	
Lower Village Traffic and Pedestrian Safety Master Plan	H	S	Ongoing	All
Sign Bylaw - Review and update Bylaw • Review draft document for Lower Village Sub-Committee • Design Standards • Review area town bylaws	H	S		Ernie/Brian
CLURPA – Comprehensive Land Use Reform and Partnership Act	H	S	On going	All
Golf Course and Orchard Zoning • Overlay District? • Review EO418 buildout • Review Area Town Bylaws	H	S		Kathleen Lori
Lower Village Zoning • Set goals • Methods to achieve goals • Zoning Bylaw Amendments • Design Standards	M	L	Ongoing 02/01/11 meeting with property owners	Steve/All
Lower Village Common (Create a “sense of place”) • Report from Lower Village Committee	M	S		Lower Village Sub-Committee
Planned Conservation Development Bylaw (PCD) • Allow by Right • Designate Open Space First	M	S		
Review Section 3.9 (Non-Conforming Uses)	M	M		
Adult Entertainment Zone	L	L		
Floodplain Wetlands Overlay District • Review Floodplain Studies	L	L	Ongoing	